

Meeting Minutes - SSU Staff Council

March 24, 2026

Call to Order

A meeting of the SSU Staff Council was held on March 24, 2026. The meeting was called to order at 1:01 p.m..

Attendance: 61 participants

Chair's Report

- Kyle reported that Decision Day was a strong event with attendance larger than expected and recognized faculty contributions.
- He encouraged staff to identify institutional barriers, ask why processes exist as they do, and think creatively about improvements within units, across the university, and systemwide.

Administration & Finance Report

- The IT Help Desk was reported as having moved from Salazar Hall to Schultz, near the HUB.
- The Spring Budget Forum was scheduled for April 2 in the ballroom, and a Pop-Up Tuesday culinary event was also noted.

Telecommuting Discussion

- Rosemary requested an update on the telecommuting agreement. Chandra stated that the telecommuting program had not been canceled or removed, although no broader update was available.
- Chandra indicated that employees should discuss telecommuting with their managers and that eligibility depends on operational needs.
- Kyle raised concerns that telecommuting guidance had not been communicated clearly or consistently to managers and employees and called for a clearly communicated policy.
- Liz described inconsistent experiences across units, including differences between SFBRN positions and other campus positions, and asked for clarification on how employees should proceed.

Auxiliary Services and Parking Update

- Neil provided an overview of responsibilities for auxiliary and university services, including Culinary, the Barnes & Noble-operated bookstore, Parking, the Student Center, CES, Shipping/Receiving, the Box Office, and Campus Prints.
- Revenue generated through auxiliary services is returned to support the campus. Neil reported a decline from approximately \$16 million to \$5 million in revenue, attributed in part to lower residential enrollment and remote work. Auxiliary operations have lost money in four of the last five years.
- Parking Services is researching a potential transition to license-plate recognition, where permits would be connected to vehicle license plates. The proposal remains under review and is intended to simplify permit verification rather than necessarily reduce costs.
- A possible food-donation option in place of part of a parking citation was discussed, based on a model used at Long Beach. Details remain under consideration.
- Participants discussed multiple-vehicle permits, privacy and data-collection concerns related to license-plate readers, and potential merchandising opportunities at SIP.

Academic Senate and Campus Climate Survey

- Kate provided an Academic Senate report.
- Tramaine presented information about the Campus Climate Survey. Incentives included \$5 vouchers for those completing the survey within the first 24 hours and entry into a drawing for a \$75 WolfBucks card.
- Survey data and benchmark reports are expected in Summer/Fall 2026 and are intended to support listening, planning, and accountability. Results will also inform work related to the WASC letter and strategic planning.
- Discussion included who will have access to survey data, the possibility of making aggregate institutional data more broadly available, the survey population, third-party costs, and opportunities for student participation in future analysis.
- Heather stated that only a limited number of people will have access to the detailed data and that efforts will be made to provide aggregate data more broadly.

Good of the Order

No additional items were recorded.

Adjournment

Meeting adjourned at 2:01pm.

Kelly Clark
Secretary

Date of Approval


4/2/26