

Meeting Minutes – SSU Staff Council

May 9, 2019

Call to order

A meeting of SSU Staff Council was held at Salazar Hall 1051 on May 9, 2019. Attendees included Staff Council Committee Officers: Katie Musick, Kshatriya Colet, Loriann Negri, Ash Klein, Arcelia Sandoval, Janet Speer (Ex-Officio Member)

Staff community attendees: Vanessa Pedro, Janet Henker, Liz Kettman, Barbara Frohlich, Rosemary Galten, Meghan Croll, Tracy Goodman, Susan Gutierrez, Cory Oates, Robbin Cortez, Sarah Tucker, Kimberly Kaido-Alvarez, Andru Luvisi, Gloria Allen

Call to Order

Katie called the meeting to order.

Approval of Agenda (Action Item)

Katie noted that we will be taking questions at the end of the reporting time to keep us within the hour time limit. *Loriann moved that we approve the agenda as it stands. Seconded and approved.*

Consideration of Approval of Minutes

Kshatriya clarified that the information about Retiree policy is not a change to benefits, just a change from a policy to a procedure. Nothing has changed at this time. There will be more communication as things go forward. Clarification is that nothing has changed at this time.

Loriann moved that we approve last meeting's minutes. Seconded and approved.

Presentation by the Sustainable Executive Committee on President's Climate Leadership Commitment.

(Claudia Luke, Craig Dawson, Judith Ford)

Explained the President's Leadership Climate Commitment.

Campus-wide commitment:

- carbon neutrality
- community engagement on resilience building
- integration of sustainability and resilience into curriculum, research and student experience

Builds on and leverages existing campus efforts.

Climate commitment will be featured in the next issue of Insights.

Next week - SEC mtg and they'd like Staff Council Rep to come : **Tuesday the 14th at 2pm, Schulz 3066.**

Questions/Discussion:

- a. Lots of discussion about move-out waste in dorms, and offices/depts. Craig Dawson spoke to efforts in that area.

Reports

- A. Chair (Katie)

- a. Final draft of Staff Shared Governance Opportunities is ready. Committees across campus that would like staff. Process: form is online on Staff Council website, deadline is May 31st to express interest. SC will email those interested and ask for a statement and then we'll select someone.
 - b. SC piloted participation on the decisions about recent Team Impact and Staff Excellence award. We are also collecting feedback to share with HR about the Staff/Faculty Appreciation Day. SC officially thanked all those that planned and implemented Staff/Faculty Appreciation Day
 - c. Stevenson Hall Remodel - we were able to give feedback. Main feedback was to keep staff involved. We also gave feedback about what would benefit staff. Katie announced that there is a survey that can be filled out online offering feedback.
- B. Vice Chair (Kshatriya)**
- a. SC is in the process of writing a procedure and policy for email correspondence that is received via staff council email.
 - b. Sub-committee for next year to help with planning events
- C. Secretary (Loriann)**
- a. SC will be meeting over summer to set fall semester SC meetings. We'll move to a alternating time frame of 12-1 and 1-2 to try and make meetings accessible for more staff. We'll also reserve the room ahead of time and hope to have all that set at the start of the term.
 - b. We'll also be working on goals for the 2019-20 year. Please send an suggestions to the email.
 - c. We'll be arranging for staff reps that are on campus committees to come for reports during the meetings.
- D. Treasurer (Arcelia)**
- a. Balance in Trust Fund \$2577.00
 - b. Offered brochures for staff/faculty Emeritus retirement benefits
- E. Custodian (Ash)**
- a. What would you like to see on the website that is not there? Survey for feedback?
- F. Vice President/Admin & Finance (President's Designee) (Janet Speer)**
- a. Division report sent out next week. <http://web.sonoma.edu/afd/reporting-transparency.html>
 - b. Open House for Petaluma Apts - Sat. May 11th
 - c. Joyce wanted to make sure to convey thanks to staff and to SC as to the work, participation and feedback that staff is contributing.
- G. Staff Rep from Academic Senate (Arcelia)**
- a. As discussed at the Budget meeting, pay equity evaluations previously completed has now been moved to the Cabinet for review. The review is currently planned to be completed with notifications sent to the campus on 5/15/19. *This date will be corrected on the previous month's minutes from 5/1/19 to 5/15/19.

New Matters for Future Consideration

No new matters for consideration.

Good of the Order

No items for the good of the order.

Adjournment

Meeting adjourned at 12:00.

____Loriann Negri_____
Secretary

____5/10/2019_____
Date of Approval