Meeting Minutes – SSU Staff Council

March 7, 2019

Call to order

A meeting of SSU Staff Council was held at Salazar Hall 1051 on March 7, 2019. Attendees included Staff Council Committee Officers: Katie Musick, Kshatriya Colet, Loriann Negri, Ash Klein, Arcelia Sandoval & Joyce Lopes (Ex-Officio Member), Carrie Ann Colton (Ex-Officio Member)

Staff community attendees: Dawnelle Ricciardi, Barbara Frohlech, Susan Gutierrez, Andru Luvisi, Tracy Goodman, Teresa James, Rosemary Galten, Meghan Croll, Janet Speer

Call to Order

Katie called the meeting to order.

Approval of Agenda (Action Item)

Loriann moved that we approve the agenda as it stands. Seconded and approved.

Consideration of Approval of Minutes

Aracelia moved that we approve last meeting's minutes. Seconded and approved.

Guest Report from Chris Dinno - Stevenson Hall Remodel

Chris provided a PowerPoint. Outlined core objectives of Stev Hall Remodel (improve educational spaces, spatial efficiency, improve indoor environmental quality). Existing conditions are not effective in terms of department and unit organization and use.

Went over surge Project Relocations (Temporary and Permanent)

Lots more information, including the feasibility study and FAQs section where staff can also submit questions can all be found on website

There will be workshops and surveys, opportunities for staff to provide feedback and ask questions.

http://web.sonoma.edu/afd/stevenson.html

Reports

A. **Future Presentations (Katie Musick).**
   a. President's Climate Leadership Committee reached out to us regarding National Program, Pres. Climate Leadership commitment. Network of 600 universities.
   https://secondnature.org/signatory-handbook/the-commitments/
   b. Student Affairs will have someone attending these mtgs going forward. Will have some occasional reports, build that collaboration.

B. **Staff Council Website & Email (Ash Klein)**. Website is up and live!
   a. We now have a URL: staffcouncil.sonoma.edu
   b. Meeting dates are on website
   c. Also have an email alias, which is the same "staffcouncil@Sonoma.edu" and this is where staff can send communication.
   d. Twitter account is @SSUstaffcouncil. Twitter will be used to post latest updates.

    C. Staff Representation on Committees (Loriann Negri).
   a. Katie mentioned that we'll post on website for transparency once we have the list finalized.
   b. Process will be committee list provided to all staff and they can select which ones they are interested in, creating a pool.
   c. Discussion about Listserv so that we can let people know that there are updates on the website.

    D. Staff Development Fund (Arcelia Sandoval)
   a. Beth Warner noted that there are funds leftover from Staff Dev Fund. $$ is intended for staff development, community events, etc. Warner expressed that the fund should "live" with the Staff Council rather than an individual on campus. Appropriate for Fund to live with Staff Council and Arcelia initiated process for updating signers and the trust fund. Joyce and Arcelia will be signers on the fund. Current balance $2520.00. There are currently some donors that deposit into that fund. Joyce mentioned that we should probably let this fund "die out" because it is a gray area with the IRS being that it is a trust fund. She suggested that we work with Budget office for base funding for Staff Development.

    E. Joyce Reported on a few items and introduced Janet Speer, Interim AVP for HR who will support Staff Council in the future.
   a. Reminder April 26th, 11am-4:30pm - Employee Appreciation day
      i. Team Impact and Staff Excellence awards
         1. Joyce mentioned that they would like Staff Council to review and select those awards. Contact Chandra Holte to coordinate process.
         2. Call for those awards going out soon.
         3. Decision will probably need to be made the first week in April.

New Matters for Future Consideration
    None

Good of the Order
    No items for the good of the order.

Adjournment

    Meeting adjourned at 12:00pm.

____Loriann Negri _____   ____3/8/2019_____
Secretary   Date of Approval